

RICHTER PARK AUTHORITY Employee Evaluation Committee Meeting

Via Zoom on Tuesday, February 9, 2021 at 10:00am

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Richter Park Authority Board of Directors at its next regular meeting.

A Richter Park Authority Employee Evaluation Committee Meeting was held on February 9, 2021 for the purpose of discussing the position of Business Manager.

The meeting was called to order by Committee Chair Wendy Grispin at 10:00AM.

Present were: Wendy Grispin, Leroy Diggs, George Radachowsky, Don LoRusso, Judy Griemsmann, Jonathan Pinto and Karen Madaus.

Ms. Grispin opened the meeting by asking if anyone had questions for the current Business Manager. Mr. Diggs asked what the hours are for the position currently, throughout the year. Mr. Mead added that the weekend of the Danbury Amateur has the Business Manager on-site from sun up to sun down for three days.

Ms. Grispin presented the PowerPoint presentation that Mr. Diggs presented at the last meeting, and explained the three options suggested:

Option 1: decreasing hours between December 15th and March 15th , going from a five-day work week to a three-day work week, making the position hourly and reducing the hourly rate from \$34/hour to \$32/hour, which would produce a \$10K savings.

Option 2: eliminate the Business Manager position and hire a part-time bookkeeper at \$27/hour for 1600 hours for an annual salary of \$43,200.

Option 3: arrange for a cost-sharing plan with the City

The Committee members present were asked to give their opinions on the three options. Mr. Eberhard agreed to the reduced hours in Option 1, but but not necessarily the reduced rate. He did not agree with Option 2 and wasn't sure if Option 3 is possible.

Mr. Diggs agreed that Option 2 was not favorable, and did not have other alternatives to offer regarding the other two options mentioned.

The Committee decided that they will bring Option 1 to the RPA at the February 16th meeting for a final decision. Mr. Mead stated that waiting until 3/15/22 to go back to full time may be too close to opening. Mr. Eberhard agreed.

Mr. Diggs stated that this change would go into effect December 2021.

Meeting adjourned at 10:22 AM.